



ASC Behavior Guidance & Expulsion Policy

Our goal is to guide children in developing self-control, respect for others, and constructive problem-solving skills. When disruptive, unsafe, or inappropriate behaviors arise that do not reflect these values, staff will first use counsel and redirection, clear reminders, and supportive guidance to help the child make appropriate choices and restore safe and constructive participation.

Actions that are disruptive, unsafe, or inappropriate within the ASC environment includes: behaviors that interfere with learning or program participation, cause harm to oneself or others, create fear or intimidation among peers, stir up anger or negative emotions, or demonstrate disregard for program expectations and staff direction. Examples may include teasing, bullying, aggression, defiance, refusal to follow directions, developmentally inappropriate emotional responses, leaving staff supervision, stepping outside established physical or behavioral boundaries, or directly refusing staff instructions.

3-Step Behavior & Expulsion Process

Step 1: Intervention & Redirection

Staff provide immediate guidance using redirection, problem-solving support, and reminders of expectations. If needed, the child may briefly step away from the group under staff supervision to reset and reflect.

Step 2: Documentation & Parent Partnership

If behaviors persist, the Director (or person in charge) will be notified. An ABC Note (Antecedent–Behavior–Consequence) may be issued to document concerns and partner with families to create consistent strategies for improvement.

Step 3: Suspension or Removal

If a child receives two ABC Notes over the course of attendance, demonstrates ongoing inability to meet behavioral expectations, or poses a safety risk to themselves or others, BOLCCC reserves the right to suspend or remove the child from the program. Immediate removal may occur in situations involving serious safety concerns to ensure the well-being of all participants.

Our priority is always restoration and growth; however, the safety and emotional security of every child and staff member remains our highest responsibility.

Acknowledgement of Behavior Guidance & Expulsion Policy

I acknowledge that I have read, understand, and agree to comply with the **Behavior Guidance & Expulsion Policy** including but not limited to:

_____ I acknowledge that my child is expected to demonstrate respectful conduct, appropriate language, and remaining under staff supervision at all times.

_____ I agree to the 3-step process of intervention, documentation and parent partnership, and possible suspension or removal when necessary to maintain safety and program integrity.

_____ I understand that these policies are in place to ensure the safety, health, and well-being of all children and staff, and I agree to support and comply with them as a condition of enrollment.

Child's Name

Date of Birth

Parent/Authorized Representative Name

Relationship to Child

Parent/Authorized Representative Signature

Date

Parent/Authorized Representative Name

Relationship to Child

Parent/Authorized Representative Signature

Date